



NATIONAL  
AIDS  
COMMISSION

## CAREER OPPORTUNITY

The National AIDS Commission has been mandated to develop and coordinate policies, strategies and programmes for combating, containing and ending AIDS in Lesotho by 2030. As an employer of choice, we are committed to foster inclusiveness, respect for our employees and their diversity, to inspire innovation and to encourage work/life balance. We now seek, on a four-year, renewable contract basis, a Chief Executive:

### CHIEF EXECUTIVE

Ref: HR /ADVERTS NO: 01/OF/21

Reporting to the Chairperson of the Board of Commissioners, the Chief Executive's role shall be to provide effective and efficient strategic leadership, coordination and management of the multi-sectoral and decentralized HIV and AIDS response. To provide, implement and oversee the National AIDS Commission (NAC) business plan, with an objective of achieving the 95-95-95 targets.

#### The incumbent's responsibilities include, but are not limited to:

- ✓ Develop, Coordinate and manage the national HIV and AIDS multi-sectoral response
- ✓ Develop, Coordinate the implementation of the National HIV and AIDS strategic plan
- ✓ Develop and Coordinate the implementation of the National HIV and AIDS operational plan
- ✓ Develop and manage the National Monitoring and Evaluation (M&E) framework
- ✓ Develop and Coordinate the NAC budget, financial and other asset resources in accordance to approved financial standards.
- ✓ Sourcing of all operational funds from Government and donors, and their efficient use to meet the core objective of NAC
- ✓ Coordinate and manage the NAC Human Resources in accordance to approved policy
- ✓ Coordinate advocacy with Government and other development partners.
- ✓ Advocate for sufficient resources and general interest from all stakeholders, e.g. donors, affected and infected parties and interest societies
- ✓ Compile and provide quarterly(*periodic*) status report to the Commission and relevant stakeholders.
- ✓ Compile annual report to Government and donor stakeholders on annual achievements and challenges in combating HIV and AIDS.

#### Qualifications and Experience:

- ✓ Master's Degree in Social or Health Sciences or MBA in project planning and management **PLUS** ten years' experience at top management level Plus at least three years working in a HIV & AIDS environment.
- ✓ Membership in a recognized professional body.

#### Capabilities and Character traits:

- ✓ Detail oriented, well organised, enthusiastic, disciplined, highly productive, motivated person, with;
- ✓ An in-depth knowledge of policy formulation and strategic planning in the HIV & AIDS arena
- ✓ Excellent Negotiation, Presentation, analytical and leadership skills
- ✓ The adaptability and flexibility to concurrently manage a range of different tasks.
- ✓ Excellent communication (verbal and written) and interpersonal skills.

Detailed Curriculum Vitae, motivated application letter and certified copies of all certificates **MUST** be send to; The Chairman of the Board of Commissioners, National AIDS Commission at; [info@nac.org.ls](mailto:info@nac.org.ls) OR hand deliver at Mafatle Office complex opposite Anglican Church Maseru West on or before the 5<sup>th</sup> March 2021 at 12pm. For more information, please visit the NAC website ; [www.nac.org.ls](http://www.nac.org.ls) or contact Human Resources at 22326794

Only shortlisted candidates will be contacted.



@naclesotho

Working towards an **AIDS** free Lesotho

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